

SLOUGH BOROUGH COUNCIL

REPORT TO: Council **DATE:** 27th January 2015

CONTACT OFFICER: Nicholas Pontone, Democratic Services Officer
(For all enquiries) (01753) 875120

WARD(S): All

PART I **FOR DECISION**

RECOMMENDATIONS OF THE CABINET FROM ITS MEETINGS HELD ON 13 OCTOBER 2014 AND 19 JANUARY 2015

1 Purpose of Report

To advise the Council of the recommendations of the Cabinet on the following matters:

Cabinet meeting held on Monday 13th October 2014

A. War Memorial Maintenance.

Cabinet meeting held on Monday 19th January 2015

B. Five-Year Plan 2015-2020 (**To Follow**).

A. WAR MEMORIAL MAINTENANCE

1 Introduction

To advise the Council of the recommendation of the Cabinet in relation to War Memorial Maintenance. The Council, as the trustees of the War Memorial Garden Trust, are asked to agree to reimburse the general fund spend of £8,394.60 for maintenance of the Borough's war memorials which took place in advance of the WW1 Centenary in August.

2 Recommendation(s)/Proposed Action

The Council is requested to resolve:

- (a) That the amount spent on maintenance of the war memorials from the general fund be reimbursed from the War Memorial Garden Trust; and
- (b) That any individual item of expenditure of less than £10,000 from the War Memorial Garden Trust be approved by the Head of Legal Services following consultation with the Commissioner for Neighbourhoods and Renewal.

3. The Slough Joint Wellbeing Strategy, the JSNA and the Corporate Plan

The Slough Joint Wellbeing Strategy (SJWS) is the document that details the priorities agreed for Slough with partner organisations. The SJWS has been

developed using a comprehensive evidence base that includes the Joint Strategic Needs Assessment (JSNA).

3a. **Slough Joint Wellbeing Strategy Priorities**

This report and the actions to maintain and clean the war memorials contribute to the following priorities in the Slough Joint Wellbeing Strategy:

- Regeneration and Environment

The maintaining of the war memorials contributes to the cross-cutting themes of civic responsibility

4 **Other Implications**

(a) Financial

The following was spent on cleaning and tidying the four town memorials:

Memorial	Details of work	Cost (VAT excluded)
Langley, Langley Memorial Ground	Steam cleaning of cenotaph and surrounding area Application of micro-crystalline hard wax covering Application of biocide to prevent moss formation Re-enamelling of incised lettering Lime pointing	£2,609.80
Chalvey, St Peter's Church	Steam cleaning of cenotaph and surrounding area Application of micro-crystalline hard wax covering Application of biocide to prevent moss formation Lime pointing	£1,745.00
Cippenham, College Green	Steam cleaning of cenotaph and surrounding area Application of micro-crystalline hard wax covering Application of biocide to prevent moss formation Re-enamelling of incised lettering Lime pointing	£1,557.60
Slough, St Mary's Church	Steam cleaning of cenotaph and surrounding area Application of micro-crystalline hard wax covering Application of biocide to prevent moss formation Painting of incised lettering Lime pointing	£2,482.20
Total		£8,394.60

Though the work has already been undertaken; due to the wish to have all work completed prior to the WW1 centenary and time restrictions, the maintenance was paid for from the Council's general fund budget.

However, as the trustee of the War Memorial Garden Trust, Full Council can approve a transfer to cover the costs incurred.

The current War Memorial Garden Trust stands at £89,200

(b) Risk Management

Risk	Mitigating action	Opportunities
Legal	None	
Property	None	
Human Rights	None	
Health and Safety	None	
Employment Issues	None	
Equalities Issues	None	
Community Support	None	
Communications	None	
Community Safety	None	
Financial	None	
Timetable for delivery	None	
Project Capacity	None	
Other	None	

(c) Human Rights Act and Other Legal Implications

Full Council is the legal trustee of the War Memorial Gardens Trust.

The report does not have any human rights act implications.

(d) Equalities Impact Assessment

This report does not have any equalities implications and there is no identified need for the completion of an EIA.

5 Supporting Information

- 5.1 The War Memorial Gardens Trust was set up to for the benefit of the public to receive income and facilitate expenditure for the maintenance of the town's memorials.
- 5.2 It is a charitable trust (charity reference 1010350) and the council is the trustee. There is no delegation of authority and therefore Full Council are responsible for authorising spend by the Trust.
- 5.3 As part of the preparations for the local events planned as part of the national WW1 centenary events, officers were asked to ensure all the town's memorials were clean and in a fit state to play their role in commemoration activities.

- 5.4 Following a procurement process, officers tasked Independent Memorial Inspection (IMI) with surveying, inspecting and professionally cleaning all four of the memorials and undertaking extra work – for example painting or pointing – where required and appropriate.
- 5.5 IMI is a professional war memorial company who work with the War Memorial Archive, part of the Imperial War Museum and completed the work on 24 July 2014.
- 5.6 Due to tight timescales for work to be completed and the possibility of extra work being undertaken the order for work was placed using a general fund budget.
- 5.7 Now we are requesting War Memorial Gardens Trust money is used to cover the expenditure on the general fund.

6 **Recommendation of the Cabinet**

The Cabinet considered the matters contained in this report at its meeting on 13th October 2014 and agreed to make the recommendations to Council as detailed in section 2. The final decision on the transfer of funds can only be made by Full Council as the trustee of the War Memorial Gardens Trust.

7 **Conclusion**

The work undertaken on the town's four war memorials has been very well received by the public and has fulfilled a promise made to residents.

8 **Background Papers**

None